

## COUNCIL COMMITTEE OF THE WHOLE

The Council Committee of the Whole met on July 25, 2017 at 6:02 p.m., with Council President Slavin presiding. Members of Council present were Mr. Anderson (departed at 6:07 p.m. and returned at 6:11 p.m.), Mr. Sudler, Mr. Neil, Mr. Lewis (departed at 7:34 p.m. and returned at 7:36 p.m.), Mr. Polce (departed at 7:11 p.m. and returned at 7:13 p.m.), Mr. Hare, and Mr. Lindell. Mr. Cole was absent. Mayor Christiansen was also present (departed at 7:44 p.m.). Civilian members present for their Committee meetings were Mr. Garfinkel and Mr. Shelton (*Safety Advisory and Transportation*) and Mr. Shevock and Dr. Stewart (*Legislative, Finance, and Administration*). Mr. Caldwell and Mrs. Horsey (*Parks, Recreation, and Community Enhancement*) were absent.

## SPECIAL PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE

The Parks, Recreation, and Community Enhancement Committee met with Chairman Sudler presiding.

### AGENDA ADDITIONS/DELETIONS

**By unanimous consent, the agenda was approved as presented.**

### Request for Letter of Introduction to the State Secretary of Agriculture to Request an Assessment of Continental Park (Thomas Dix)

Colonel Thomas J. Dix, 664 Independence Boulevard, advised that he lives near Continental Park and is a master gardener. He explained that he would like to approach Mr. Michael Scuse, the Delaware Secretary of Agriculture, to request assistance from the Office of Urban Forestry regarding Continental Park. Colonel Dix noted that he had previously dealt with a woman in the Office of Urban Forestry named Kesha and was very impressed. He stated that Continental Park has a two-acre forest that had been abandoned for over 40 years and that he would like to request an assessment of the park from the Office of Urban Forestry.

Mr. Hare asked if this was something that members must approve or if Colonel Dix could request the assessment on his own.

Responding to Mr. Slavin, Colonel Dix confirmed that he wanted the letter requesting assistance to be sent to Secretary Scuse from Council on behalf of the City as the property owner. Mr. Slavin requested that Mr. Mike Valenti, Delaware State Forester and a Dover resident, also be included. Colonel Dix agreed, stating that he had read about Mr. Valenti, who had been in forestry for many years, and he believed that Mr. Valenti worked directly with the Office of Urban Forestry.

Mr. Neil thanked Colonel Dix for bringing this matter to the attention of Mr. Sudler, stating that he thought it was a terrific idea. He indicated that he favored sending the letter, for both the City and its citizens.

Colonel Dix stated that, based on the value of his own property, he calculated the value of Continental Park at \$1M. He noted that the park is 2.95 acres in size and the front third of the

property is being used sometimes. Colonel Dix stated that the park was often used previously for football practice; however, Redner's is now used for football practice because there is too much dog excrement on the park property.

In response to Mr. Slavin, Colonel Dix clarified that he was asking for a letter of technical assistance and an assessment of any assistance the Department of Agriculture could offer. He stated that he was not qualified to say whether the park is good, bad, or indifferent, noting that he is just a master gardener. Colonel Dix explained that the Department of Agriculture has professional staff that could evaluate the forest and advise the City regarding what is right and wrong about it.

**Mr. Neil moved to recommend assisting Colonel Dix with a letter of technical assistance from the City on his behalf (*Attachment #1*). The motion was seconded by Mr. Lewis and unanimously carried (Mr. Anderson absent).**

### **Discussion Concerning Safety and Vandalism Issues at City Parks**

Mr. Sudler reviewed the Park Issues Reported to the Safety Advisory and Transportation Committee regarding safety and vandalism issues at City parks. He noted that Mrs. Sharon Duca, Director of Public Works had advised Council about graffiti at the pavilions at Dover Park and Mr. Lindell had reported graffiti at Silver Lake Park. He stated that gangs or posses are defacing park amenities and as soon as they are cleaned up and the area is power washed, they come back again and tag them to show that they are not going anywhere. Mr. Sudler advised that the Public Works Department had done a great job in moving forward and cleaning up after them again, and methods were now being reviewed to deter them from tagging park facilities. He thanked Police Chief Marvin Mailey for quickly responding to the concerns by increasing patrols in this area.

Mr. Sudler advised that he had purchased and donated imitation security cameras and warning security signs to be installed inside park pavilions to help deter graffiti tagging, smoking, and other unlawful activities at the City's parks. He stated that these inexpensive tools could be used to measure if imitation cameras could help deter this type of activity and secure City parks from vandalism. Mr. Sudler advised that the cost of these two (2) items combined was less than \$20. He submit the imitation cameras and signs to the City Clerk, noting that he would email Mrs. Duca to ask her to retrieve them.

### **Continental Park's Workshop Update**

Mr. Sudler reviewed the July 2017 Chair's Report. He noted that a workshop was held to raise awareness regarding the types of amenities that the City provides and to get community feedback regarding the location in Bicentennial Village where park amenities should be implemented or installed. Mr. Sudler stated that he, Mayor Christiansen, Mr. Lindell, Mr. Polce and City staff attended the workshop.

Mr. David Hugg, Acting Director of Planning and Community Development, noted that he also serves as Director of Parks and Recreation. He advised that a very successful workshop was held at Continental Park, noting that at least 31 or 32 people signed the attendance sheet and there were probably more than that present. Mr. Hugg indicated that a number of comments were left, and opinions were divided regarding whether or not park benches were favored. He stated that some people advised that benches attract undesirables; however, others expressed the need for benches to

sit on, particularly young mothers who watch their kids play in the park. Mr. Hugg indicated that there were fairly universal recommendations that the City look at having an active playground on Colony Drive, near the wetland drainage area, instead of having something more intense at Continental Park. He stated that the recommendations received were for the City to look at Continental Park as a more passive activity area and concentrate more active use in an area that is out of the range of traffic and where there are more families. Mr. Hugg indicated that there were some comments about making Continental Park more family friendly, with benches and picnic tables. He noted that a number of comments were received indicating that the parks need serious attention in terms of maintenance, in particular that some equipment and facilities were aging and not in the best condition. Mr. Hugg advised that park maintenance was something that needed to be considered.

Mr. Hugg stated that other items mentioned were a splash pad and swings. He indicated that safety was a real concern, and some people wanted safe places for children to play, particularly in the Colony Drive area because it is somewhat isolated from the major thoroughfare. Mr. Hugg advised that the comments had been synthesized, and the conclusion was that a modest investment would be made in Continental Park as it stands currently, possibly in some benches and trash cans. He noted that one (1) individual mentioned that there were no dog waste pick-up bags or signs. Mr. Hugg advised that bags and signs were relatively inexpensive and would be a useful addition to the City's parks. He noted that if signs were installed asking people to clean up after their dogs, something should be placed there to give them that opportunity.

In regard to Colony Park, Mr. Hugg stated that staff was trying to develop ideas for what could be done right now, noting that the City was in the process of thinking through what the next steps might be. He noted that there were funds in the Capital Improvement Program (CIP) for small park improvements, rather than the massive improvements that would occur at Schutte Park or Dover Park, and Mrs. Donna Mitchell, Acting City Manager, had assured him that some of these funds could be spent. Mr. Hugg indicated that he thought the City could invest in a couple of parks and make a difference.

Mr. Anderson moved to recommend acceptance of the report, seconded by Mr. Lindell.

**Mr. Anderson moved to suspend the rules to allow the public to comment, seconded by Mr. Neil and unanimously carried.**

In response to Mr. Hugg's comments regarding dog waste pick-up bags and signs, Colonel Thomas J. Dix, 664 Independence Boulevard, stated that three (3) parks currently had dog waste signs, kits, and wastebaskets, noting that he had previously provided pictures of them.

**The motion to recommend acceptance of the report was unanimously carried.**

#### **Back to School Giveaway and Rib-Off Fundraiser Initiative**

Mr. Sudler reviewed information regarding a Back-to-School Supply Giveaway and Rib-Off Contest fundraiser for Dover Park and Continental Park. He noted that a proposal had been developed to obtain input and buy-in from the community. Mr. Sudler indicated that a concrete date had not yet been set and details would have to be worked out before everything is finalized.

Mrs. Donna Mitchell, Acting City Manager, commended Mr. Sudler for trying to put together the Back to School Giveaway and Rib-Off Fundraiser Initiative community event. She noted that needs regarding the proposed event had been discussed and a meeting would be held on August 8, 2017 to determine if health inspections, or similar items would be required and to try to get details ironed out to move forward with the event.

In response to Mr. Hare, Mrs. Mitchell advised that this was not a City-sponsored event or a Parks and Recreation Department planned program at this time, stating that Mr. David Hugg, Acting Director of Planning and Community Development, could validate that. She indicated that Mr. Sudler was trying to pull the event together for the parks. Responding to Mr. Hare, Mrs. Mitchell stated that Mr. Sudler would have to obtain permits and the approval of food inspectors unless Council made the fundraiser a City-sponsored event.

Mr. Sudler stated, for clarification, that he was seeking Council's approval for the event and, if Council deemed it not necessary to approve or support the event, he would take the necessary steps to hold the event.

Responding to Mr. Anderson, Mr. Sudler stated that he was seeking a motion to endorse and approve the event. Mr. Anderson indicated that the event would benefit the City without cost to the City and was a good idea. Mr. Hare stated that he disagreed and that he thought there would be costs involved. Responding to Mr. Hare, Mrs. Mitchell advised that, if the event was sponsored by the City, expenses would be incurred for labor, possibly for cleanup after the event, and to pay staff for their time at the event if staff was involved. She indicated that if Mr. Sudler wanted to hold this special event outside of Council approval and obtain a permit for it, there would still be labor costs, etc.; however, there would be a permit fee to help recoup the cost. In response to Mr. Hare, Mrs. Mitchell stated that the money raised would offset some of the expense, whether or not the event was sponsored by the City.

Mr. Hare advised that he would like to see a proposal and a breakdown of the expenses before saying whether or not he would support it.

Responding to Mr. Slavin, Mrs. Mitchell indicated that a special City-sponsored event would require a special insurance rider, and this would be part of the discussion during the meeting on August 8, 2017. She stated that information would be gathered regarding insurance, health issues, etc., to see what the costs would be.

Mr. Hare questioned if the Food and Drug Administration would have to be involved if the event was sponsored by the City. In response, Mrs. Mitchell indicated that she would have to obtain those details from staff. She noted that health inspectors were present for the vendors that were cooking at the Farmer's Market held on Wednesdays.

Mr. Hare, referring to the event information provided by Mr. Sudler, noted that people would have to sign a waiver and questioned whether people would have to sign a waiver if the event was sponsored by the City. Mr. Hare reiterated that he thought it was premature to say yes or no until members have all of the information following the meeting scheduled for August 8, 2017.

Mrs. Mitchell advised that staff would have all of the information when this matter is considered by Council during their meeting scheduled for August 14, 2017.

Mr. Sudler suggested that a motion could be made to move this item forward to Council pending the receipt of criteria and information following the final discussion meeting.

Mr. Lindell stated that he agreed with the concept but shared Mr. Hare's concerns regarding the need for a detailed plan regarding the associated costs.

Mr. Polce asked if members of the Fraternal Order of Police (FOP) and the Police Athletic League (PAL) would be at the August 8<sup>th</sup> meeting. Responding, Mrs. Mitchell stated that Police Chief Marvin Mailey would be present, along with any representatives that he feels necessary.

Mr. Anderson suggested moving this item forward with no recommendation. He explained that when the information is provided during the August 14, 2017 Council meeting, members will be able to make the appropriate motion, and this matter will not be delayed. Mr. Anderson stated that he would be willing to provide \$250 from his City Council Community Enhancement funds toward the proposed event.

Mr. Anderson moved that this item be moved forward to Council with no recommendation so that additional information could be obtained, seconded by Mr. Lewis.

Responding to Mr. Polce, Mr. Anderson clarified that the motion was to move this item forward with no recommendation, which would allow members to vote on the item on the Council floor when they receive additional information. Mr. Anderson stated that Committee members would not be recommending that the proposal be approved or fail but just moving it forward.

**The motion to move the Back to School Giveaway and Rib-Off Fundraiser Initiative forward without a recommendation was carried by a unanimous roll call vote (Mr. Cole absent).**

**Meeting at Grottos Pizzeria to Update Community Volunteers on Future Activities and Events for City Park Programs**

Mr. Sudler advised that a social meeting for volunteers on future activities and events for City park programs would be held at Grotto Pizza on August 9, 2017 from 6:00 p.m. until 8:00 p.m. and invited all Committee and Council members to attend.

Mr. Sudler informed members that some of the volunteers were individuals who attended a Dover Park community meeting held on May 25, 2017 regarding Dover Park programs and activities. He noted that these individuals had signed up to indicate that they wanted to play a significant role in the proposed Back to School Giveaway and Rib-Off Fundraiser Initiative and in anything that the City was doing regarding activities and events for the parks, and he advised that they would be contacted.

**Mr. Anderson moved for adjournment of the Special Parks, Recreation, and Community Enhancement Committee meeting. The motion was seconded by Mr. Neil and unanimously carried.**

Meeting adjourned at 6:33 p.m.

## **SAFETY ADVISORY AND TRANSPORTATION COMMITTEE**

The Safety Advisory and Transportation Committee met with Chairman Lewis presiding.

### **AGENDA ADDITIONS/DELETIONS**

Mr. Anderson expressed concern regarding shootings in the City of Dover and stated his belief that members should discuss this matter very soon. He thanked Mr. Lewis for committing to place this item on the next Safety Advisory and Transportation Committee meeting agenda and indicated that, because of that commitment, he would move to approve the agenda as presented.

**Mr. Anderson moved for approval of the agenda, seconded by Mr. Neil and unanimously carried.**

### **Debriefing/Post-Mortem on Firefly Music Festival (Presentations by the Department of Planning and Inspections and the Dover Police Department)**

Mr. David Hugg, Acting Director of Planning and Community Development, referred to his memorandum dated July 14, 2017 regarding the Debriefing/Post-Mortem Report on 2017 Firefly Music Festival. He informed members that the Firefly Music Festival went very well and there were very few incidents at the festival with relation to the Fire Marshal's Office and the Planning and Inspections Department. Mr. Hugg noted that some of the items that were highlighted in the Fire Marshal's report would be discussed with Red Frog Events, Dover Downs, and Dover International Speedway in preparation for next year's festival. He stated that most of those items were relatively minor, such as clarification of parking, incidents involving people who were injured while cooking onsite, and fencing. Mr. Hugg advised that a list of vendors was not received until the last minute, which caused some issues. He noted that the event was enjoyed by several thousand people.

Mr. Sudler noted that a total of 169.5 hours of staff time was expended at the event and asked how much the City made from participating and providing staff. Responding, Mr. Hugg advised that the only information he had was the actual revenue received by the City from fees, which was approximately \$5,000. Mr. Matthew Brown, Deputy Fire Marshal, stated that the City does not receive reimbursement for the Fire Marshal's Office at an hourly rate but does receive the permit, fireworks, and those types of fees.

Mr. Sudler expressed his understanding that the City expends a lot of staff time in support of the event but does not receive much monetary return. Responding, Mr. Hugg explained that the City provides a lot of staff time, and the fees, permits, and license charges do not cover those costs; however, he stated the need to look beyond this fact to the economic impact of the Firefly Music Festival on the City. He stated that the City and all of the businesses in Dover benefit immensely

from this activity. Mr. Hugg advised that the fee structure is not designed to cover the City's costs, unless Council was to direct otherwise.

Mr. Slavin stated that Council had asked for debriefings after the event, not for the purpose of trying to calculate potential lost revenue to the City, but to make sure that the City was business-friendly and was keeping the festival a viable event for the City, and to know what could be expected the following year and if any trends were developing. Mr. Slavin stated that knowledge about the event had leveled off, and the event had also leveled off in its numbers. He indicated that Firefly had not become an easy event but was now a regular feature to manage, similar to the way in which NASCAR races are managed. Mr. Slavin stated that he agreed 100% with Mr. Hugg that members should look at the benefit of having more than 80,000 people who willingly spend their money over approximately five (5) days, as well as the impact to the City's businesses.

Mr. Neil asked if the City receives recompense for event coverage by the Dover Police, and Mr. Hugg suggested addressing this question to Police Chief Marvin Mailey. Mr. Neil expressed his belief that the City receives compensation for police coverage, and he noted that this is a major State event and the City is assisted by many police departments, fire departments, and ambulance companies. He stated that a change had been made and the complete festival area, including The Woodlands, was placed under the City. Mr. Neil indicated that the City's Police Department was put in charge, which he stated was worthwhile.

Mr. Neil explained that there had been neighborhood issues, noting that the community where he resides, Wild Meadows, is in the area of the event. He indicated that the pedestrian traffic was less than in previous years, perhaps because the crowd was not as large. Mr. Neil advised that Persimmon Park Place had some problems regarding turnarounds and other things that affected their community. He indicated that Dover Downs and Dover Motorsports are very receptive and reach out to communities to ask what kind of problems they are experiencing, if any. Mr. Neil stated that it was important to take care of the problems related to many people coming through neighborhoods. He complimented Dover Speedway, the host of Red Frog Events' Firefly Music Festival, for being cognizant of the problems and helpful.

In response to Mr. Hugg, Mr. Brown stated that the Fire Marshal's staff begins the pre-planning and planning for the Firefly Music Festival six (6) months in advance. Mr. Hugg stated that Dover Speedway and Red Frog Events are very accommodating and interested in making sure that the event is safe and enjoyable with minimal problems.

Mr. Neil indicated that it was also helpful that former Dover City Councilman and former Police Chief James Hosfelt is in charge of security for Dover Speedway. He noted that Mr. Hosfelt understands the problems and had been terrific in working with the City and the community.

Mayor Christiansen questioned if Mr. Hugg and Mr. Brown believed that anything needed to be improved regarding the festival in the future. Responding, Mr. Hugg stated that the Fire Marshal had outlined items to be addressed, noting that there were parking concerns and miscellaneous things, such as a vendor list, but no major items. Mr. Brown advised that there was nothing major to address; however, staff was working with Dover Downs and Red Frog on several issues. He noted that Dover Downs is very accommodating regarding staff requests and had provided a lot of

additional security to assist staff during the camper load-in period and in monitoring the campgrounds. Mr. Brown advised that any issues that came up onsite were immediately addressed by Dover Downs. He indicated that Red Frog is out of State and is hard to deal with prior to the Festival; however, once they are in Dover they are attentive. Mr. Brown stated that staff tries to work with Red Frog and give them a lot of notice on major issues. He noted that the campgrounds had previously had only grass lanes and fire trucks drive between the rows; however, a three-year progressive stony pavement plan had been developed. Mr. Brown advised that this was the first year of the plan, and it had lived up to expectations. He indicated that concerns that arise are dealt with onsite, pre-planning with Dover Downs had always occurred, and there had been no issues whatsoever.

Mr. Brown stated that he wished to caution members with respect to previous comments about financial reimbursement for staff time at the event. He explained that if staff was being paid to be at the festival and was also performing enforcement, this could create an awkward situation. Mr. Brown suggested, if members wished to address reimbursement, that they continue to use campground fees, special event fees, etc., rather than charging for staff hours. In response to Mr. Sudler, Mr. Brown clarified that staff may have to address violations at the festival, which may cause tension and friction. He advised that if staff was being reimbursed for their hours, they would be receiving pay to be at the festival, which would create a difficult situation if they had to enforce something, impose a fine, or close a structure down because it was in violation.

Mr. Sudler asked if someone is onsite at the festival to address violations and hazards that City staff point out. Responding, Mr. Brown advised that City staff have a great working relationship with Mr. Hosfelt and Mr. Mark Hostetter, Fire Protection and Life Safety Technician, Dover Motorsports, Inc., and staff are in communication with them by phone and radio. He stated that several incidents had come up; however, onsite meetings are held and incidents are addressed immediately. Mr. Brown indicated that City staff had never had an issue with Dover Downs not complying onsite.

Lieutenant Christopher Hermance, Special Enforcement Unit Commander, Dover Police Department, stated that he is responsible for large-scale event coordination and planning and tends to the races at Dover Downs as well as the Firefly Music Festival. He reviewed the 2017 Dover Police Department Firefly Music Festival After Action Report.

Lieutenant Hermance advised that Route 1 is used as a dividing line for the festival grounds, and the festival area and the camping area on the west side of the roadway are monitored by the Dover Police Department. He indicated that the festival area is broken into Divisions 1, 2, and 3, and Lot 18. Lieutenant Hermance stated that Lot 18, when filled, has a larger population than the City. He stated that Lot 18 is under the Dover Police Department's jurisdiction; however, there are agreements with the Delaware State Police to take control of that area and to assist in other areas in Division 3. Lieutenant Hermance advised that changes had been made and the City had started working a little better with the Delaware State Police, in terms of incorporating State Police forces into some areas that the Dover Police Department would normally cover, which allowed the City to allocate its resources to other areas of the event. Lieutenant Hermance stated that group dynamics, flow, and communication were good and everything went very well, with significant improvements over last year.



Lieutenant Hermance advised that, according to Red Frog Events, approximately 90,000 people attended the festival daily and approximately 40,000 of them camped in campgrounds in the festival area. He stated that the load-in to the campsites began at 8:00 a.m. on Wednesday, June 14, 2017, noting that vehicles are loaded in from Lot 18 and moved west. Lieutenant Hermance indicated that there was a lot of coordination and monitoring via technology, cameras, and Unmanned Aerial Vehicles (UAVs) with the Delaware Department of Transportation (DelDOT) controlling traffic, and everything went smoothly, with only the typical minor difficulties.

Lieutenant Hermance informed members that there were numerous private security agencies under the command of Dover International Speedway that the Department liaised with, including 13 outside agencies in law enforcement alone. He stated that these agencies worked in areas from festival row positions to campground row positions and checkpoints. Lieutenant Hermance expressed the need to react to world events and noted that procedures are evaluated for improvement every year. He stated that a serpentine-type barrier consisting of numerous 80,000 pound dump trucks was set up as a checkpoint and as protection for vehicle-borne threats. Lieutenant Hermance advised that this barrier was being reassessed for improvement next year, noting that DelDOT provides the vehicles and drivers with 24-hour coverage in case the vehicles need to be removed.

Lieutenant Hermance noted that the command post was manned 21 hours per day and there was an on-scene commander 24 hours a day. He advised that the command post was in an idle state between 3:00 a.m. and 6:00 a.m. and he, as the on-scene commander, usually lived out of the post. Lieutenant Hermance stated that the Delaware Information and Analysis Center (DIAC) and Delaware's Fusion Center were used to gather information about potential threats and intelligence coming into the area in regard to things like drug activity coming to and from the festival to other events.

Lieutenant Hermance informed members that 42 complaints were received between Wednesday, June 14, 2017 at 6:00 a.m. through 11:00 a.m. on Monday, June 19, 2017 in the specific area of the event. He noted that there were zero (0) DUI complaints. Lieutenant Hermance stated that a DUI offender had gotten up onto a bridge last year, and this incident was one (1) of the things that set in motion a truck barrier for 2017 to prevent this type of activity. Lieutenant Hermance advised that some major drug arrests had been made by undercover officers in the Drug, Vice, and Organized Crime (DVOC) Unit. He indicated that some of these arrests were extremely large, with significant numbers in terms of ecstasy, marijuana, MDMA, LSD, cash seizures, etc. Lieutenant Hermance advised that police patrols were not funded by Dover International Speedway or Red Frog but through Dover Police Department grant funding for patrols. He explained that officers were conducting these types of arrests through foot patrols, which may not be possible next year, depending upon funding. Lieutenant Hermance advised that this matter was something that needed to be looked at and the Department was continuing to work with Dover International Speedway in this regard. He noted that foot patrols made a very significant impact on the drug activity coming into the event, which made the event safer and worked for the Police Department.

Lieutenant Hermance stated that he worked closely with Mr. Hosfelt on the event, which had been a pleasure, and there were open communications between Lieutenant Hermance, Mr. Hosfelt, DelDOT, and the Delaware State Police. He noted that they were able to resolve issues as they came

up. Lieutenant Hermance noted that meetings would begin in the next couple of weeks to present and discuss the small issues that had come up.

Lieutenant Hermance indicated that one (1) of the biggest changes was the consolidation of command posts. He explained that previously there were two (2) command posts, the Joint Operations Command (JOC), on the west side of Route 1, and the Festival Command. Lieutenant Hermance explained that these two (2) facilities had been combined at the JOC, which was better in terms of incident command, fusion, and operation of the overall event. He expressed the need to acquire technology to allow dispatchers to use headsets because it becomes loud in the command post. Lieutenant Hermance stated that numerous links in the chain had been removed, which shortened it to provide a better response and better transfer of communication.

Lieutenant Hermance advised that there had been numerous discussions last year regarding signage on the roadways and in the festival. He indicated that improvements were seen; however, more improvements were needed. Lieutenant Hermance stated that he had scheduled approximately 4,000 hours of commitment for law enforcement, noting that these funds are not paid by the City but by Red Frog Events and Dover International Speedway. He stated that there were almost 640 hours from municipal agencies alone, and without their help and Dover Police Department's outstanding relationships with these agencies, the Dover Police Department would not be able to support the event as they do not have enough people. Lieutenant Hermance advised that police presence is key for the event. He stated that there were no major issues. Lieutenant Hermance explained that the festival is a living thing that is always changing, and the Police Department changes and adapts to it. He stated that everyone involved had gotten good at what they do and is open to new ideas.

Mr. Anderson stated that it was amazing that there were 90,000 people and only minor incidents, with the exception of two (2) incidents. In response to Mr. Anderson, Lieutenant Hermance stated that he was not aware of any noise complaints outside the event.

Mr. Neil indicated that he usually hears noise complaints. He noted that a private event called Afterfly is held on the Kent County side of Persimmon Tree Lane; however, this year it was not bad. Mr. Neil advised that, in the past, crowds of kids came in and blocked traffic, which did not occur this year. He stated that traffic was slow due to checkpoints for turning into the campgrounds, but it was easy enough to get in and out. Mr. Neil stated that the noise level was controlled, noting that this was previously a problem because the area was in the County and the City could not get involved. He advised that, in the past, offenders had been warned and the noise would then flare up again. Mr. Neil indicated that the sound technicians had done a marvelous job of channeling the sound.

Lieutenant Hermance stated that improvements had been made in bus transportation routes throughout the facility. He explained that a lot of planning was done that incorporated Dover Area Rapid Transit (DART) in bringing people to and from the event. Lieutenant Hermance advised that DART was running bus transportation to Wawa stores in the City, noting that bus transportation reduces the number of feet on the ground outside of the controlled area. He noted that one (1) change this year that the Mayor had encountered was the hard closure of the bridge. Lieutenant Hermance stated that, due to the number of pedestrians crossing the bridge, the bridge was fully closed at approximately 10:00 p.m. on Thursday, and no motor vehicles, including golf

carts, could cross it for any reason. He advised that different access points were used via Route 1 and other detour roads. Lieutenant Hermance informed members that next year police motorcycles will be allowed to cross the bridge. He explained that having the bridge closed works out very well when 30,000 people come out of the festival area at 1:00 a.m. or 2:00 a.m. because they are able to get where they need to go to bed down for the night in a quick, orderly manner.

Responding to Mr. Anderson, Lieutenant Hermance explained that the reference in the report to opening the bridge part-time to motors in item #11, Items Requiring Improvement, on page 10 of the report referred to the motorcycle unit. He indicated that this measure would allow for motorcycles to provide rapid response, noting that motorcycles have a smaller footprint than golf carts and the path is established there for them to traverse.

**Review of Chapter 59 of the Dover Code - Juvenile Curfew (Sudler)**

Mr. Sudler informed members that, due to recent shootings, he had looked for tools in the Dover Code to help deter gang initiative, activities, and criminal enterprises. He noted that Chapter 59, Juvenile Curfew, was adopted after Mr. Hare had participated in a ride-along with the Dover Police Department in 2011 or 2012. Mr. Sudler expressed his opinion that this was a good ordinance; however, he noted that the ordinance stated that the Chief of Police would provide an update within six (6) months after its implementation to allow for Council to assess its effectiveness. He indicated that he was interested in knowing some of the challenges that police officers encounter as they enforce Chapter 59.

Police Chief Marvin Mailey informed members that the ordinance seemed well written; however, it posed some challenges from an enforcement standpoint. He stated that the first time an offender is encountered for a curfew violation, the offender would be given a warning and told to go home. Chief Mailey indicated that in a second encounter, an officer is supposed to take the youth into custody, write them up, and take them to a parent. Chief Mailey explained that, in his 24 years of experience as a law enforcement officer, there is always an issue with taking juveniles into custody. He explained that this type of encounter would be considered a non-custodial encounter; therefore, when a youth is taken into custody, the officer must return the child to a parent or someone in the neighborhood, which had always been problematic for law enforcement. Chief Mailey advised, for example, that the Department responded to a complaint earlier in the day regarding an unattended four-year-old and was still trying to find a family member to pick the child up. He stated that the child was still at the Police Department with staff from the Department of Services for Children, Youth and their Families, Division of Family Services (DFS). Chief Mailey advised that if DFS does not respond to this type of situation, an officer would be tasked to babysit, and he noted that there is an issue with turning over juveniles anytime there is a juvenile encounter.

Chief Mailey stated that the curfew was a very good idea and a tool for law enforcement and he was not suggesting that the City get rid of it. He indicated that other enforcement tools are used when officers encounter juveniles after hours, such as ordinances regarding loitering, criminal trespass, and disorderly conduct. Chief Mailey explained that when an officer comes upon juveniles and tells them to leave an area or disperse and they do not, they can be charged with loitering, which is a full custody arrest. He stated that these juveniles can then be taken into custody, taken to the station, and put into a cell until their parents can be contacted. He noted that federal guidelines mandate that a juvenile cannot be kept for longer than six (6) hours and, at the end of the detention, they must be

turned over to a parent or DFS, whose typical response time is approximately two (2) hours. Chief Mailey advised that every time a juvenile is contacted, the steps he outlined are performed, which takes an officer off the street. He informed members that the Department was currently staffed with 99 officers, was down two (2) officers, and there are frequent retirements. Chief Mailey estimated that 10 to 12 officers are routinely on patrol at night, and they run out of officers quickly with the influx of normal criminal complaints, accidents, arrests, fights, etc. He stated that the additional component of taking an officer away every time they run into juveniles who are out on the street would present a significant manpower problem for the Department and its sergeants who work at night, since there is a limited number of staff to begin with.

Chief Mailey reiterated that the ordinance is another good enforcement tool; however, there are other tools in the toolbox that are more effective. He stated that the Department deals with enforcement of youth after hours by arresting many juveniles for loitering, criminal trespass, and disorderly conduct. Chief Mailey also indicated that the Department had plans for a program with juvenile probation starting in August and he thought this would help tremendously.

Mr. Sudler stated that the ordinance included accountability, not only for the juvenile but also for the parent and the establishment where a juvenile may be loitering. He asked what measures are taken with establishments who do not report juveniles loitering. Responding, Chief Mailey indicated that this depends on what the officer thinks about a situation. He explained that if it is known that an establishment has stayed open and allowed juveniles to congregate or stay, the curfew ordinance can be applied and a violation can be issued to the business. Chief Mailey stated that the ordinance is an enforcement tool that can be used to hold businesses accountable for stimulating that kind of activity; however, the City does not have any businesses open after midnight that want juveniles frequenting them, unless they are paying customers. He informed members that the Police Department receives phone calls from local businesses asking for squad cars to come and move juveniles out.

Mr. Sudler asked if Chief Mailey could submit past reports regarding the ordinance to the Safety Advisory and Transportation Committee for review and discussion. Responding, Chief Mailey referred to correspondence dated October 18, 2012 from former Police Chief James Hosfelt, stating that this was the only report regarding the curfew ordinance. He stated that this assessment was completed after the first six (6) months of implementation of the ordinance and stated that the rate of violation had decreased approximately 7% in one (1) year. Chief Mailey noted that the ordinance mandated that Council receive informal updates, which he stated he could provide regarding the number of juveniles the Department is contacting and what staff is experiencing. He indicated that they could let the curfew ordinance constantly grow, mature, and become more effective. Chief Mailey stated that he could do a more formal report if members prefer and asked members to let him know what they need.

Mr. Lewis indicated that members received a copy of the five (5) questions that Mr. Sudler asked Chief Mailey regarding the juvenile curfew ordinance with the answers provided by the Chief.

Mr. Neil stated his belief that Chief Mailey had indicated that an officer may have to sit with a juvenile for six (6) hours, followed by an additional two (2) hours before the juvenile is turned over. He asked if it would help if an agency served as the juvenile's custodian if the Police Department

is unable to contact the parents. Mr. Neil indicated that lack of a parental guidance system is a societal problem, and parents may be working or a single-parent family may be involved. He questioned if a custodial situation could be found for juveniles so that the officers could get back on the street. Responding, Chief Mailey indicated that DFS is the custodial branch that takes custody and watches children whose parents cannot be found until they can locate a family member. He noted that the Department works with DFS and contacts them when they cannot find a family member or locate a neighbor to take custody of the child. Chief Mailey explained that if they cannot find anyone in the first hour or two (2), they typically activate DFS, and there is a two-hour response time for DFS on average. He noted that, when holding someone's child, a certain amount of liability is incurred in regard to whom the child is turned over to. Chief Mailey indicated that the City is responsible for whatever happens as a result of releasing a child to a family member or neighbor; therefore, officers typically do not turn over children to other residents. He stated that they would rather turn a child over to a State organization who is responsible and has been proven in child welfare and their treatment of children.

Mr. Neil asked if there could be a policy to automatically call DFS as soon as a youngster is in custody so that an officer can be freed up more quickly. He stated his understanding that the Department might have a juvenile for six (6) hours before that occurs. In response, Chief Mailey explained that federal guidelines state that the Department cannot hold a juvenile for longer than six (6) hours but does not usually hold them that long because they immediately start calling the parents, caregiver, or party who is responsible for the child. Chief Mailey indicated that if they cannot reach them, they try to knock on the door of at the residence. He noted that if this is unsuccessful and they do not get a response in a reasonable amount of time, they contact DFS.

Mr. Anderson asked if the Juvenile Curfew Ordinance Employment Certificate could be posted to the website so that parents and employers would have easy access to it. Responding, Chief Mailey advised that he could ask Mr. Andy Siegel, IT Director, to post it to the City's website, or staff could make it available on the Dover Police Department's website. Chief Mailey advised that, during his experience as Deputy Chief and his few months of experience as Chief of Police, no certificates had been received by the Department. He stated that officers apply sound judgment when they encounter juveniles after hours, explaining that if a young male or female is stopped for a traffic stop or while walking and advises an officer that they are on their way home from work, the officer checks into it. He stated that an officer is typically able to substantiate the juvenile's employment by how they are dressed, for example if they work at Hardee's, or they may have seen the juvenile in their place of employment. Chief Mailey advised that if the officer believes the juvenile is stating the truth, the juvenile is allowed to go. He noted that officers were not stopping people and issuing tickets to those who do not have work permits. Chief Mailey informed members that no certificates had been submitted; therefore, staff knew there were no existing permits.

Mr. Sudler asked how the community is made aware that they need to submit a Juvenile Curfew Ordinance Employment Certificate if it is not on the website and how this could be made more user friendly. In response, Chief Mailey advised that the quickest way to publicize the ordinance would be through social media, explaining that the bullet points of the curfew could be advertised and the exceptions could be listed as well. He stated that a certificate could be attached in pdf format or returned by email. Chief Mailey indicated that certificates could be submitted to his office and he could approve them on an as-needed basis.

Mr. Sudler suggested a press release to get the word out so that people would be made aware of the ordinance and that they could contact Chief Mailey, rather than possibly being surprised.

Mr. Lindell stated his understanding that, in Chief Mailey's experience, juveniles who are approached after curfew that are causing issues are usually charged with something else, and breaking the curfew is secondary. Chief Mailey advised that this was the case, depending on the juvenile's behavior. He stated that the ordinance is one (1) of many tools in the toolbox and a nice option for officers to use; however, they would rather use a criminal charge if the individual's behavior rises to that level. Chief Mailey stated that typically youths who are congregating are told by officers to move on and usually comply. He explained that if they put up resistance, a criminal charge can be applied. Chief Mailey noted that when an officer makes an arrest, the youth can be put in a cell and staff can try to contact their parents, rather than issuing a curfew violation under the City's ordinance. He noted that the curfew violation results in non-custodial custody; therefore, if the child cannot be turned over to a family member, they cannot be put in a cell for the violation and must be put in a non-secure facility. Chief Mailey stated that a non-secure facility cannot be locked or restricted, and the juvenile cannot be handcuffed to a wall or anything like that, so an officer has to sit with them until the Department can turn the juvenile over.

Mr. Lindell noted that he had been on a police ride-along but did not deal with many juveniles. In response to Mr. Lindell, Chief Mailey advised that the number of juveniles approached by officers on an average night depends on the time of year, noting that there are more in the summer when school is out. He stated that juveniles are out doing what juveniles do, such as vandalizing parks, as indicated by Mr. Sudler, and if officers see them acting in a suspicious nature, there are many mechanisms within Title 11 that allow juveniles to be detained until it can be determined what they are doing. Chief Mailey explained, for example, that it is a violation to be in a park after hours; therefore, juveniles who are present then can be detained and arrested for loitering, trespassing, or something similar. He noted that officers have many options available.

Mr. Lindell noted, having been on patrol during the ride-along on Friday, July 21, 2017, that approximately five (5) or six (6) officers were taken off the road due to other duties, leaving five (5) or six (6) on the road. He indicated the difficulty of attending to every juvenile. Chief Mailey advised that attending to every juvenile would leave the Department very short staffed, stating that if he was the desk sergeant he would have to keep one (1) officer back to watch all the juveniles. He explained that the other four (4) officers would have to handle the rest of the complaints for the night, or until the juveniles could be released.

Mr. Lindell suggested allowing the officers to use their common sense and do their jobs as professionals.

Mr. Polce asked what percentage of juveniles receive a plea deal for a lesser offense. In response, Chief Mailey estimated that this would apply to approximately 70% - 80% of first time offenders, depending on the offense. He explained that there is probation before judgment for offenses such as disorderly conduct or loitering, which means that an offender who is arrested would go before a judge or master. Chief Mailey advised that a juvenile would go before a master in Family Court and would be offered probation before judgment and the offense would go away if the offender does not get into trouble for the next six (6) months. He stated that the prison systems are full, which is a

problem at both the juvenile and adult levels, so they do not want to bring nonviolent offenders into a confinement type of situation, and in the court's eyes, this is a nonviolent offense.

Responding to Mr. Polce, Chief Mailey confirmed that recidivism is very high.

In response to Mr. Sudler, Chief Mailey stated that a juvenile is absolutely as capable as an adult of committing a serious or violent crime. Mr. Lewis indicated that he could attest to the fact that a juvenile is just as capable as an adult of committing a serious or violent crime, since he works for the Department of Corrections. He informed members that there were currently 25 juveniles at the Sussex Correctional Institution (SCI), whereas last year there were only five (5), and SCI has the worst of the worst. Mr. Lewis stated that juveniles definitely commit crimes.

**Traffic Safety Issue on Kenton Road (Fox Hall and Fox Hall West Area) (Lindell and Polce)**

Mr. Lindell advised that Mr. James Hosfelt, Kent County Commissioner and former member of City Council, had brought a traffic safety issue on Kenton Road, in the area of Fox Hall and Fox Hall West, to his and Mr. Polce's attention.

Mr. James Hosfelt, 303 Pebble Valley Road, informed members that a significant accident occurred on Kenton Road when his daughter, who was traveling northbound on Kenton Road, was run off the road by an aggressive driver, struck a tree, and ran into a backyard fence in the Fox Hall development. Mr. Hosfelt advised that in mid-April, he was approached by a resident of Fox Hall West, who noted that if the accident had occurred on the other side of the roadway while his child was playing in the backyard, the vehicle could have gone through the fence, struck his child, and caused the child's death. Mr. Hosfelt stated that, following the spring 2017 elections, he reached out to Councilmen Lindell and Polce, and the three (3) of them worked together on this matter as a City/County issue. He advised that they thought that this matter should be brought to the attention of the Committee and possibly also to the Delaware Department of Transportation (DelDOT). Mr. Hosfelt stated his belief that DelDOT had done a traffic study review regarding what they planned to do in the Dover High School area. He advised that he did not know what the answer was, stating that he, Mr. Lindell, and Mr. Polce thought that a guardrail on both the east and west side of the roadway would be a simple solution. Mr. Hosfelt noted that, in viewing the area from Google Earth, the area extended 200 yards from Kenton Road to the entrance of Fox Hall and Fox Hall West. He stated that he, Mr. Polce, and Mr. Lindell were going in different directions to see what could be accomplished, and he was unsure if there were other ideas. Mr. Hosfelt indicated that they were looking for the endorsement of City Council to refer this matter to DelDOT for consideration and to get suggestions or ideas for going in another direction.

Mr. Lewis indicated his belief that the area being discussed was located in Representative Sean Lynn's district and asked if anyone had reached out to him. In response, Mr. Hosfelt advised that the area being discussed was in Representative Lynn's and Senator Brian Bushweller's districts. Mr. Lewis asked if public safety funds could assist in placing a guardrail. Responding, Mr. Polce indicated that Representative Lynn and Senator Bushweller were in the loop regarding the situation. He stated that DelDOT was doing an initial study specific to potentially widening the road and their feedback and study results were expected in early August. Mr. Polce noted that he thought the study would outline tangible action items and expressed his hope that Senator Bushweller and Representative Lynn would be gracious enough to discuss it.

In response to Mr. Sudler, Mr. Polce advised that the DeIDOT study had not yet been completed. He indicated that DeIDOT had done an initial phase and they had requested DeIDOT to look into widening a berm and potential safety options. Mr. Polce stated that once the report is released, it will be made available to all members.

Mr. Sudler stated that College Road, where he resides, is as much a danger as Kenton Road, explaining that both roads are similar in size and prone to the same kinds of accidents. He noted that College Road connects to Kenton Road. Mr. Sudler asked if College Road could be included in this initiative, noting that College Road borders on both the First and Fourth Council Districts. He suggested that members partner in their efforts, in order to strengthen their position on this request, stating that he and Mr. Anderson, as Fourth District representatives, would love to partake.

Mr. Sudler noted that Mr. Shelton resides off College Road, in the First District, and asked for his input. Responding, Mr. Shelton explained that he resides in Hidden Oaks, across from the Jehovah Witnesses Dover Congregation building. He noted that the houses on the right side of College Road, when heading west toward Kenton Road, are vulnerable to accidents and estimated that they are only an arm's length from the road. Mr. Shelton indicated that this area needed shoring up, possibly through some type of safety device. He stated that he agreed that the area on Kenton Road near the entrances to Fox Hall and Fox Hall West should be improved and noted that an accident at that location a couple of weeks ago had backed traffic up past the firehouse to McKee Road. Mr. Shelton suggested that an engineer may need to review this area. He advised that the fences in this area were not strong enough to withstand a vehicle going through, which could potentially cause a death, and noted that there are children in the area. Mr. Shelton indicated that the entire area needed to be included.

Mr. Sudler expressed his sorrow about Mr. Hosfelt's daughter's accident and stated that he looked forward to working with him.

Mr. Lewis informed members that he had an issue with people driving on the grass on the side of his house a couple of years ago. He noted that his home is at the end before a townhouse development row starts and there is a service road that comes around it. Mr. Lewis advised that, at that time, Mr. Scott Koenig, former City Manager, had arranged for the placement of a barrier of old telephone poles at this location to stop people from coming in, and this had worked. He suggested that this could be done until a guardrail is installed and asked Mrs. Donna Mitchell, Acting City Manager, to review this possibility. Mr. Hosfelt indicated that this could be a stopgap measure, stating that anything would be appreciated. He stated that he agreed with Mr. Shelton and Mr. Sudler that College Road was also in need.

Mr. Lindell stated that Police Chief Marvin Mailey had been asked for accident data for Kenton Road in the area of Fox Hall and asked if this could also be obtained for College Road in front of Hidden Oaks and the other side of the Fourth District. Responding to Mr. Lewis, Chief Mailey indicated that he could provide this information. *(City Clerk's Office Note: Subsequent to the meeting, Chief Mailey provided a Report of Collisions on College Road - July 2012 to July 2017 (Attachment #2).)*



Mr. Neil stated that he did not think that members could take any action until the reports were received.

Mr. Sudler moved to recommend that Police Chief Mailey provide the reports that Mr. Lindell had mentioned, including the safety impact indicators and how much traffic there is on College and Kenton Roads. The motion failed for lack of a second.

In response to Mr. Lewis, Mr. Hosfelt advised that he was looking for Council to endorse or support the project.

Mayor Christiansen asked if it would be prudent to contact Ms. Jennifer Cohan, Secretary of Transportation, via the Kent County Metropolitan Planning Organization (MPO) to find out the priority of the Kenton and College Road projects with respect to DecisionLens. He noted that basic engineering work was being done on Kenton Road. Mayor Christiansen stated that such a written request would memorialize that Secretary Cohan is aware that the City would like these projects to be moved higher on the list. He explained that there was a project proposed to have a suicide lane constructed on Kenton Road, along with the necessary improvements.

Mr. Slavin advised that he had been informed by Mrs. Traci McDowell, City Clerk, that a typical agenda item for the August meeting of the Safety Advisory and Transportation Committee is to set the priorities for transportation improvements that the City hopes to see from DelDOT. He indicated that gathering the information discussed and bringing it back for the August meeting would be the perfect timing to slot this matter as a high priority.

Responding to Mr. Lewis, Mr. Slavin stated that he did not believe any action would be required at this time. Mr. Slavin thanked Mr. Hosfelt for his work on this matter and his previous work on Council.

Colonel Thomas Dix, 664 Independence Boulevard, noted that he frequently sees pedestrians along the road in this area. Responding, Mr. Lewis indicated that pedestrians would be included. Mr. Polce stated that one (1) of the specific requests to Secretary Cohan was to extend the roadway to make it pedestrian and bicycle safe and friendly.

**Mr. Neil moved for adjournment of the Safety Advisory and Transportation Committee meeting, seconded by Mr. Anderson and unanimously carried.**

Meeting adjourned at 7:34 p.m.

## **LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**

The Legislative, Finance, and Administration Committee met with Chairman Hare presiding.

**AGENDA ADDITIONS/DELETIONS**

**Mr. Anderson moved for approval of the agenda, seconded by Mr. Neil and unanimously carried.**

**Proposed Resolution No. 2017-10 - Establishing the “Making Dover Prosper” Initiative (Anderson)**

Mr. Anderson thanked Mr. Neil and Mr. Cole for co-sponsoring Proposed Resolution No. 2017-10. He also expressed thanks to Mr. David Hugg, Acting Director of Planning and Community Development, for his work on this matter, and to friends in the business community, including the Chamber of Commerce.

Mr. Anderson stated that, during the Council Retreat of January 6, 2017, members discussed items that they wanted to accomplish this year. He indicated that Proposed Resolution No. 2017-10 would put into writing the remaining items that would make Dover a business-friendly environment so that Council memorializes that these items are accomplished. Mr. Anderson reminded members that Council had heard about Vision 2020 during the Council Retreat and he thought that most members agreed with it. He advised that there had been discussion about the need for a road map to City services that would make it easier for people to know where to go one (1) step at a time. Mr. Anderson stated that Mr. Hugg was working on initiatives to make the City more 21<sup>st</sup> century friendly, with the ability to track permits and similar items. He advised that Mr. Hugg had indicated that it would be helpful to have the endorsement of Council for these initiatives.

Mr. Anderson noted that Dover is a business friendly city and Proposed Resolution No. 2017-10 looks at what can be done to remove existing barriers and the perception that the City is not business friendly. He stated that the best way to change this perception would be to make sure that there is no basis in reality for it. Mr. Anderson advised that the Proposed Resolution would allow those who have to deal with City regulations and are affected by them to have a voice in making sure that regulations are modernized and work as they are supposed to. He indicated that the resolution would eliminate some of the unintended consequences of ordinances and rules that were passed 50 or 60 years ago and do not apply in the same way today. Mr. Anderson noted that the City had the good fortune of having Mr. Hugg, who was an expert who had already accomplished similar measures in another area. He indicated that he thought that Council needed to give Mr. Hugg the tools he needs and the endorsement of Council in a formal fashion. Mr. Anderson stated that he thought Council also needed to back the Chamber of Commerce in their Vision 2020. He stated that members can make Dover prosper by freeing the engine of free markets in a responsible way that recognizes appropriate regulation, but making sure that it works the way it is supposed to, to fulfill the purpose that is intended, without being duplicative and getting in the way of legitimate business activities.

Mayor Christiansen stated that he thought Mr. Anderson had brought the Proposed Resolution forward in good faith and that it was the intention of members of Council to follow through on it, noting that he thought members had realized that the City had been a bit behind the times. Mayor Christiansen advised that he and Mr. Hugg had met with the County and other entities, who were also in agreement that it was time to move forward into the 21<sup>st</sup> century. He stated that he applauded Mr. Anderson for presenting the Proposed Resolution and that he thought it would behoove members of Council to adopt it to say to the world that the City is in business to do business and come to Dover.

Mr. Slavin expressed appreciation to Mr. Anderson for bringing the Proposed Resolution forward. He indicated that he was feeling unsettled that, as politicians, members were taking credit for other people's work. Mr. Slavin stated that this initiative was not an original idea of any one (1) person on Council but had come from staff, and the work that had been done to achieve what had been seen so far was done by staff, and not Council. He cautioned members about posting things on Facebook that state, "This was my initiative." Mr. Slavin asked members to have humility and give credit where it is due, rather than using it for political purposes.

Mr. Hare stated that Mr. Hugg and his staff did a great job putting this initiative together, noting that he received numerous emails with changes that had been discussed.

Mr. Lindell stated that he agreed with the comments in the Proposed Resolution. He noted that, because a conglomeration of staff and other individuals were involved, he wanted to make sure that the initiative is followed through on rather than just paid lip service. Mr. Lindell also stated his hope that members would not micromanage or Monday morning quarterback staff but allow them to do what they need to do to get the job done.

Mr. Anderson pointed out that this concept was brought up before current staff had been hired; however, things had been brought together and staff was doing a tremendous job. He noted that a lot of the concepts were already being implemented, which he stated was tremendous.

Mr. Anderson requested an opportunity for one (1) of the authors of Vision 2020 and a representative of the Chamber of Commerce to comment.

Ms. Judy Diogo, Central Delaware Chamber of Commerce, 435 North Dupont Highway, expressed appreciation for Proposed Resolution No. 2017-10 being brought forward. She reminded members that the Chamber's Vision 2020 had nine (9) different points and estimated that the Proposed Resolution addressed five (5) of them. Ms. Diogo advised that the Chamber was excited that a committee would be formed, which would allow for feedback and the business community to work with Mr. Hugg and the Planning Department. She indicated that this would allow everyone to come together and identify the issues that are slowing things down. Ms. Diogo stated that once the issues are identified, solutions can be developed. She expressed thanks and stated that the Chamber was looking forward to working with the City to move the initiative and the City forward.

**Mr. Neil moved to recommend adoption of Proposed Resolution No. 2017-10 (*Attachment #3*), seconded by Mr. Anderson and unanimously carried.**

**Strengthening of the Tax Exemption Review Process (2017 Budget Review - Hare)**

During the Special Council Meeting - Budget Review of May 30, 2017 discussion regarding the Public Safety Fee Recommendation, Mr. Hare noted that many properties had been exempt for many years and suggested that there be a better review. He suggested that there were properties that should justify why they are tax exempt and that, once the public safety measure is approved, tax exempt status should be reviewed and it should not all be the responsibility of Mrs. Cheryl Bundek, Tax Assessor. Mr. Hare requested that consideration of strengthening the tax-exempt review process be placed on a future Council Committee of the Whole/Legislative, Finance, and Administration Committee agenda.

During the Council Committee of the Whole/Legislative, Finance, and Administration Committee meeting, Mr. Hare expressed his belief that there were some properties in the City that should not be tax exempt and that the review process by the Board of Assessment Appeals should be stronger. He indicated that he had discussed this matter with Mrs. Bundek. Mr. Hare indicated that he was bringing this matter to members' attention so that they could begin their own reviews, noting that they could provide their lists to Mrs. Bundek and should feel free to meet with her or give her a call.

Mr. Lewis stated that he concurred with Mr. Hare with respect to this matter.

### **Healthcare Summary of Proposals**

During the Special Council Meeting - Budget Review Meeting of May 24, 25, and 26, 2016, members moved that the City Manager conduct a Request for Proposals (RFP) pertaining to health insurance coverage for City employees, and that the RFP be issued by no later than December 31, 2016. Mrs. Donna Mitchell, Acting City Manager, indicated that Mrs. Kim Hawkins, Human Resources Director, advertised for an RFP for health/medical care and prescription insurance benefit for the employees, retirees, and dependents of the City of Dover. She explained that, prior to 1999, the City had a self-insured plan with a deficit of over \$2M. Mrs. Mitchell advised that the City reached out to the State to try to join their healthcare program, and they allowed the City to join in 1999. She noted that the City has been on the State program since that time. Mrs. Mitchell indicated that the State charges the City a 5% risk assessment fee and \$2.70 for every contract to be part of that program.

Referring to her memorandum dated July 19, 2017 regarding Health and Prescription Request for Proposals, Mrs. Mitchell indicated that the City asked for comparative coverage that would not be less than current coverage, and proposals were received for Blue Cross/Blue Shield coverage from L & W Insurance and Still Insurance Agency. She explained that both proposals had the same rates, and the only difference between the two (2) proposals was the broker's fees. Mrs. Mitchell stated that L & W Insurance wanted a \$50,000 flat fee and Still Insurance Agency wanted \$19 per contract for participants under age 65 and \$5 per contract for those over age 65.

Mrs. Mitchell advised that the results reflected an annualized savings to the City of \$1.1M in premiums based on the FY 17 budget, without the broker's fees. She stated that, of this \$1.1M, the employer would pay approximately \$961,000 and the employee would pay approximately \$150,000. Mrs. Mitchell indicated that in FY 18, the savings would equate to \$803,000, noting that there would be a 4.75% rate increase in January 2018. She stated that this would equate to almost \$695,000 in savings for the employer and \$108,000 for the employee. Mrs. Mitchell stated that the broker's fee would not be part of this and would be \$50,000 for L & W and \$115,000 for Still Insurance Agency.

Mrs. Mitchell advised that staff had provided a memo and was not presenting a recommendation at this time because, if the City wishes to exit the plan, notice must be given to the State by April 1<sup>st</sup> for a termination date of June 30<sup>th</sup>. She noted that the first time the City could exit the State plan would be June 30, 2018. Mrs. Mitchell explained that if the City found that the new plan was not working, it would have to wait three (3) years to re-enter the State plan, and the State would not pick up the City's retirees upon re-entry. She stated that retirees were placed on the State plan in 1999 through a mistake made by the State and, because it was their mistake, they allowed the City's retirees to remain on the plan. Mrs. Mitchell noted that if the City went back to the State plan, active

employees would be placed on it; however, retirees would be placed on their own individual plan. She advised that the retirees' experience and premiums would be rated on the group of retirees at that time, and the City would have to pay their employer cost.

Mrs. Mitchell noted that a lot of money was being discussed; however, she expressed concern regarding the risk of being in the State pool versus the City having its own health care as a smaller group. For example, she noted that the City has 340 active employees and 263 retirees, for a total of 603 participants in the pool with their experience rate, which could have catastrophic claims, low claims, etc. Mrs. Mitchell indicated that the State's pool has 20,970 retired and 36,748 active participants, for a total of 57,718, and this is the City's risk exposure in its current pool. She stated that members would have to consider where this risk would lead if the City comes off the State plan, stating that the City is paying the State for that risk; however, the City is part of a much bigger pool.

Mrs. Mitchell advised, that if Council wished to move forward in the direction of leaving the State plan, many meetings must be held with groups of employees to explain where the City is going with this. She stated that she did not want to have these meetings and disturb employees unless members wanted to make this change.

In response to Mr. Shevock, Mrs. Mitchell stated that the City's retirees and active employees are currently on the State plan. She explained that retirees under the old plan contribute a percentage toward the shared cost of family coverage, for example a retiree may pay 25% and the City may pay 75%. Mrs. Mitchell advised that the City has new employees who contribute 15% or 20% of the cost and the City contributes the remaining 85% or 80%, respectively. She stated that the City pays 100% of the health care contribution for many retirees who were grandfathered in under the City's prior cost-sharing allocation, when no employee contribution was required for individual coverage.

Responding to Mr. Shevock, Mrs. Mitchell stated that current retirees are on the State plan, and if the City pulled them off the State plan they would be unable to go back on the plan. She noted that this was a risk of pulling all City participants out of the State plan. Mrs. Mitchell explained that if an employee retired tomorrow, they would stay on the State plan, unless the City decides to buy its own insurance and remove everyone from the State plan. Mrs. Mitchell advised that the City would have to make this decision; however, the change could not be made earlier than June 2018.

Mr. Anderson thanked Mrs. Mitchell for looking into this matter, stating that he was intrigued and that the savings merited a closer look. He advised that \$800,000 or possibly \$1M in savings would be worth paying attention to because the State cost would probably increase. Mr. Anderson noted that coverage under both proposals would be through Highmark and asked if the types and levels of benefits would change and if the participants' choices would remain the same. Responding, Mrs. Mitchell advised that the premiums mirrored what the City currently has under the State plan and employees could keep their choices and doctors. She indicated, however, that the State's Aetna plan was not included in the proposals, only Blue Cross/Blue Shield.

Mr. Slavin stated that the risk assessment was especially troublesome for him and that he would like to know more about this as the dialogue progressed. He asked if a dispassionate third party could be obtained to review and quantify the risk. Responding, Mrs. Mitchell stated that she could do that now, noting that she could also have the City's actuary look at it. She advised that when this matter

had been discussed previously some time ago, the City's experience was compared from one year to the next, and this information was obtained from the State. Mrs. Mitchell stated that one year the City's experience showed a benefit of approximately \$300,000 and the next year it showed a loss that was approximately \$300,000; therefore, the results almost washed out. She indicated that when the actuary opined at that time, they felt that, because of the size of the State pool, the City was better off without making a change, noting the possible effects of a catastrophic claim, and Mr. Slavin stated that this is what he expected.

Mr. Slavin stated that, in his opinion, changing health plans for over 600 people would disrupt the lives of the City's workforce and every member of their families who are on these plans. He indicated that this aspect was not something that members should devalue because it does not have a dollar sign attached to it. Mr. Slavin expressed the need to consider this in terms of managing the City's workforce. In addition, he cautioned members about removing retirees from the State plan with no way to re-enter it. He noted that retirees are a big force that will come to the meeting when this is considered because they will want to know about it and will have a lot of questions. Mr. Slavin indicated that a change in the pension plan manager was considered during one of the first meetings he attended as a Councilman many years ago. He stated that he had never seen the room as full or received as many emails on a single topic and asked members to be ready if they proposed to make this change.

In response to Mr. Slavin, Mrs. Mitchell indicated that consideration of this item would have to be part of the discussions related to the next budget cycle.

Responding to Mr. Hare, Mrs. Mitchell advised that City employees pay a different allocation percentage than State employees pay and that she thought that the City employees' percentage was higher.

Mr. Hare indicated that he had requested this health care information a few years ago and it had finally been received. He stated that he had spoken to other people in the insurance field who advised that the City should not discuss changing health care further unless there was a \$2M - \$4M difference. Mr. Hare indicated that these individuals had stated that it would not be worth the disruption for under \$1M. He noted that Mrs. Mitchell had stated the difference next year would be only approximately \$800,000.

**Mr. Sudler moved for adjournment of the Legislative, Finance, and Administration Committee meeting. The motion was seconded by Mr. Neil and unanimously carried.**

The meeting adjourned at 7:58 p.m.

**Mr. Hare moved for adjournment of the Council Committee of the Whole meeting. The motion was seconded by Mr. Sudler and unanimously carried.**

Meeting adjourned at 7:58 p.m.

Timothy A. Slavin  
Council President

TAS/TM/js/dd

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Attachments

Attachment #1 - Letter of Technical Assistance from the City on Behalf of Colonel Thomas Dix

Attachment #2 - Report of Collisions on College Road - July 2012 to July 2017 - Provided by Police Chief  
Marvin Mailey

Attachment #3 - Proposed Resolution No. 2017-10

City of  Dover

August 15, 2017

The Honorable Michael T. Scuse  
Secretary, Department of Agriculture  
2320 South DuPont Highway  
Dover, DE 19901

Dear Secretary Scuse:

On behalf of the City of Dover, we are requesting technical assistance through the Delaware Urban and Community Forest Program. The City owns a number of park areas throughout the municipality, some of which include significant woodlands. One of these, Continental Park, in the Bicentennial Village development in west Dover, has experienced limited management of its wooded area, probably since the community was first developed over 40 years ago. As we undertake planning for various park improvements in the area, we are concerned that these valuable wooded areas are properly assessed and evaluated in terms of their health, potential for recreational use, vulnerability to invasive plants and diseases, and long-term sustainability.

We hope that staff from the Delaware Forest Service could provide an assessment and technical assistance to guide our park planning and management efforts.

Mr. David Hugg, Acting Director of Planning and Community Development, is the contact for this matter. He can be reached at (302) 736-7196 or by email at [dhugg@dover.de.us](mailto:dhugg@dover.de.us).

Thank you for your consideration.

Sincerely,

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Robin R. Christiansen  
Mayor

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Timothy A. Slavin  
Council President

/js

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cc: David Hugg, Acting Director of Planning and Community Development  
Mike Valenti, Delaware State Forester



**ATTACHMENT #2**  
**Council Committee of the Whole Meeting of 07/25/2017**

COMPLAINT #	ACCIDENT DATE-TIME	REPORT CLASSIFICATION	PRIMARY CONTRIBUTING CIRCUMSTANCE	WEATHER CONDITIONS	INJURY	HIT & RUN	SPEEDING
5012018923	7/11/2012 9:07	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	CLOUDY	NO	NO	YES
5012019070	7/12/2012 21:37	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5012020735	7/30/2012 16:52	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5012021077	8/3/2012 9:27	PERSONAL INJURY CRASH	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	YES	NO	YES
5012021671	8/9/2012 12:14	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5012023012	8/23/2012 21:21	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5012024919	9/12/2012 18:02	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5012025283	9/16/2012 0:18	PERSONAL INJURY CRASH	DRIVING UNDER THE INFLUENCE	CLOUDY	YES	NO	NO
5012026153	9/24/2012 14:56	PROPERTY DAMAGE ONLY	OTHER	CLEAR	NO	NO	YES
5012028298	10/14/2012 0:45	PROPERTY DAMAGE ONLY	UNKNOWN	CLEAR	NO	YES	YES
5012028943	10/19/2012 18:09	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5012031365	11/13/2012 12:16	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	NO	NO	YES
5012033053	12/1/2012 7:39	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	CLOUDY	NO	NO	YES
5012033137	12/1/2012 23:34	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	FOG, SMOG, SMOKE	NO	NO	YES
5012035858	12/29/2012 15:09	PERSONAL INJURY CRASH	DISREGARD TRAFFIC SIGNAL	RAIN	YES	NO	YES
5013000465	1/6/2013 5:43	NON-REPORTABLE	OTHER	CLEAR	NO	YES	YES
5013001740	1/19/2013 17:40	PERSONAL INJURY CRASH	MADE IMPROPER TURN	CLEAR	YES	NO	YES
5013001966	1/21/2013 16:30	NON-REPORTABLE	UNKNOWN	UNKNOWN	NO	YES	YES
5013002935	2/1/2013 7:01	PERSONAL INJURY CRASH	OTHER ENVIRONMENTAL CIRCUMSTANCES - WEATHER, GLARE	SNOW	YES	NO	YES
5013002951	2/1/2013 8:41	NON-REPORTABLE	OTHER ENVIRONMENTAL CIRCUMSTANCES - WEATHER, GLARE	SNOW	NO	NO	YES
5013002973	2/1/2013 11:44	NON-REPORTABLE	IMPROPER LANE CHANGE	SNOW	NO	YES	YES
5013003101	2/2/2013 22:02	NON-REPORTABLE	OTHER ENVIRONMENTAL CIRCUMSTANCES - WEATHER, GLARE	SNOW	NO	NO	NO
5013003885	2/12/2013 9:29	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	CLOUDY	NO	NO	NO
5013005463	3/2/2013 1:30	PROPERTY DAMAGE ONLY	UNKNOWN	CLEAR	NO	YES	YES
5013005707	3/5/2013 5:23	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	CLEAR	NO	NO	YES
5013006303	3/12/2013 8:46	NON-REPORTABLE	FOLLOWING TOO CLOSE	RAIN	NO	NO	YES
5013006766	3/17/2013 7:25	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5013006942	3/19/2013 11:05	NON-REPORTABLE	OTHER	CLOUDY	NO	NO	NO
5013008800	4/8/2013 14:40	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	NO
5013008994	4/10/2013 8:45	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5013009069	4/10/2013 18:45	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5013009942	4/18/2013 13:04	PERSONAL INJURY CRASH	OTHER	CLOUDY	YES	NO	NO
5013011547	5/3/2013 16:18	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5013012068	5/9/2013 11:06	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	NO	NO	NO
5013012308	5/11/2013 6:30	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	RAIN	NO	YES	NO
5013012759	5/16/2013 16:52	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5013015929	6/14/2013 5:57	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	RAIN	NO	NO	YES
5013015930	6/14/2013 7:31	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	YES	NO	YES
5013016666	6/21/2013 9:17	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	CLEAR	NO	NO	YES
5013016814	6/22/2013 15:40	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5013017812	7/1/2013 13:28	PERSONAL INJURY CRASH	UNKNOWN	RAIN	YES	NO	YES
5013022101	8/12/2013 7:45	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	YES	YES
5013024964	9/9/2013 16:17	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5013025324	9/12/2013 19:32	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5013025451	9/13/2013 21:45	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	YES
5013026542	9/24/2013 16:00	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5013027647	10/4/2013 17:24	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5013028460	10/12/2013 19:55	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	RAIN	NO	NO	NO
5013028489	10/13/2013 2:29	PROPERTY DAMAGE ONLY	MADE IMPROPER TURN	RAIN	NO	YES	YES
5013029767	10/26/2013 19:03	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	CLEAR	NO	NO	YES
5013029770	10/26/2013 19:15	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5013030684	11/5/2013 16:43	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5013031434	11/13/2013 17:39	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5013035263	12/27/2013 7:20	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5014000315	1/4/2014 15:30	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5014000357	1/5/2014 8:23	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	NO

5014003909	2/15/2014 18:23	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5014004650	2/24/2014 13:49	PROPERTY DAMAGE ONLY	ANIMAL IN ROADWAY - DEER	CLEAR	NO	NO	YES
5014005027	3/1/2014 1:17	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	CLEAR	NO	NO	YES
5014006805	3/22/2014 3:14	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	CLEAR	NO	NO	NO
5014007105	3/25/2014 16:09	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	SNOW	NO	NO	YES
5014007464	3/30/2014 1:37	NON-REPORTABLE	DRIVING UNDER THE INFLUENCE	CLEAR	NO	NO	NO
5014007936	4/3/2014 16:07	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5014008607	4/10/2014 12:00	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5014008961	4/13/2014 18:00	PERSONAL INJURY CRASH	MADE IMPROPER TURN	CLEAR	YES	NO	YES
5014011387	5/7/2014 16:51	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	CLEAR	NO	NO	YES
5014012988	5/23/2014 21:39	NON-REPORTABLE	IMPROPER PASSING	CLEAR	NO	NO	YES
5014013724	5/31/2014 17:40	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5014014379	6/6/2014 8:00	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5014015588	6/18/2014 11:50	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5014017141	7/3/2014 0:35	PROPERTY DAMAGE ONLY	OTHER ENVIRONMENTAL CIRCUMSTANCES - WEATHER, GLARE	SEVERE CROSSWINDS	NO	NO	YES
5014019922	7/31/2014 11:21	NON-REPORTABLE	OTHER	CLEAR	NO	NO	YES
5014020884	8/9/2014 19:37	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	CLEAR	NO	YES	NO
5014025813	9/25/2014 15:37	NON-REPORTABLE	MADE IMPROPER TURN	RAIN	NO	NO	YES
5014027591	10/11/2014 18:48	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	YES	NO	YES
5014027735	10/13/2014 16:08	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	YES	NO	YES
5014027743	10/13/2014 17:11	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5014028012	10/16/2014 16:08	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	CLEAR	NO	NO	YES
5014028145	10/17/2014 19:52	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	YES	YES
5014028182	10/18/2014 3:21	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5014028246	10/18/2014 17:36	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5014029996	11/5/2014 18:15	PERSONAL INJURY CRASH	PEDESTRIAN	CLEAR	YES	NO	YES
5014032550	12/1/2014 19:45	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	NO	NO	NO
5014032703	12/3/2014 15:05	PROPERTY DAMAGE ONLY	IMPROPER PASSING	CLEAR	NO	YES	YES
5014032711	12/3/2014 17:10	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5014034119	12/16/2014 22:07	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	CLOUDY	NO	NO	YES
5014034337	12/18/2014 17:21	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5014034458	12/19/2014 19:35	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015000437	1/6/2015 9:21	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	SNOW	NO	NO	YES
5015001176	1/14/2015 13:34	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	NO	NO	YES
5015001555	1/19/2015 1:46	NON-REPORTABLE	ANIMAL IN ROADWAY - OTHER ANIMAL	CLOUDY	NO	NO	NO
5015002141	1/25/2015 14:10	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	NO	NO	YES
5015002246	1/26/2015 17:52	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	SLEET, HAIL (FREEZING RAIN OR DRIZZLE)	NO	NO	YES
5015004212	2/18/2015 15:05	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015005239	3/1/2015 22:35	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	NO
5015005506	3/4/2015 17:16	NON-REPORTABLE	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5015005564	3/5/2015 9:30	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	SLEET, HAIL (FREEZING RAIN OR DRIZZLE)	NO	NO	NO
5015005566	3/5/2015 10:14	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	SLEET, HAIL (FREEZING RAIN OR DRIZZLE)	NO	NO	NO
5015005772	3/7/2015 15:47	PROPERTY DAMAGE ONLY	IMPROPER LANE CHANGE	CLEAR	NO	NO	YES
5015005785	3/7/2015 18:28	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	YES
5015006913	3/19/2015 12:46	PERSONAL INJURY CRASH	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	YES	NO	YES
5015008165	4/1/2015 16:09	NON-REPORTABLE	OTHER ENVIRONMENTAL CIRCUMSTANCES - WEATHER, GLARE	CLEAR	NO	NO	YES
5015008719	4/6/2015 17:21	NON-REPORTABLE	UNKNOWN	CLEAR	NO	YES	YES
5015010041	4/19/2015 16:04	PERSONAL INJURY CRASH	MADE IMPROPER TURN	CLOUDY	YES	NO	YES
5015010156	4/20/2015 16:48	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015012072	5/9/2015 1:12	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	CLEAR	NO	NO	YES
5015012171	5/10/2015 11:55	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	CLOUDY	NO	NO	YES
5015012589	5/14/2015 15:58	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015014069	5/27/2015 16:20	PROPERTY DAMAGE ONLY	IMPROPER LANE CHANGE	CLOUDY	NO	NO	YES
5015014443	5/30/2015 14:00	PERSONAL INJURY CRASH	IMPROPER PASSING	CLEAR	YES	NO	YES
5015015093	6/4/2015 9:07	PERSONAL INJURY CRASH	DRIVING IN A CARELESS OR RECKLESS MANNER	CLOUDY	YES	NO	YES
5015015162	6/4/2015 16:54	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	YES	NO	YES

5015021180	7/25/2015 1:45	PROPERTY DAMAGE ONLY	DRIVING UNDER THE INFLUENCE	CLEAR	NO	NO	NO
5015022052	8/2/2015 18:20	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5015024643	8/25/2015 11:23	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015025359	8/31/2015 18:29	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5015028057	9/22/2015 17:15	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015029951	10/9/2015 14:48	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5015030370	10/13/2015 16:18	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5015030962	10/18/2015 20:24	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	NO
5015031581	10/24/2015 2:34	PERSONAL INJURY CRASH	PEDESTRIAN	CLEAR	YES	NO	YES
5015031696	10/25/2015 2:56	NON-REPORTABLE	MADE IMPROPER TURN	CLEAR	NO	YES	YES
5015032783	11/3/2015 19:49	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	CLEAR	NO	NO	YES
5015033236	11/7/2015 21:48	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	CLEAR	NO	NO	YES
5015033493	11/10/2015 11:11	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	RAIN	NO	NO	NO
5015034610	11/20/2015 2:06	PERSONAL INJURY CRASH	DRIVING IN A CARELESS OR RECKLESS MANNER	CLOUDY	YES	NO	NO
5015034614	11/20/2015 2:35	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5015035759	12/1/2015 16:25	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	RAIN	NO	NO	YES
5015035849	12/2/2015 13:07	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLOUDY	NO	NO	NO
5015036438	12/7/2015 17:42	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5015036975	12/12/2015 1:29	PERSONAL INJURY CRASH	OTHER	CLEAR	YES	YES	NO
5015038197	12/22/2015 13:57	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLOUDY	NO	NO	YES
5015038349	12/23/2015 21:53	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	NO	NO	YES
5016001142	1/11/2016 13:49	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5016003142	1/30/2016 0:33	PERSONAL INJURY CRASH	UNKNOWN	CLEAR	YES	YES	YES
5016005513	2/20/2016 19:29	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	NO
5016006325	2/27/2016 15:20	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5016007328	3/8/2016 5:47	NON-REPORTABLE	ANIMAL IN ROADWAY - DEER	CLEAR	NO	NO	YES
5016007398	3/8/2016 15:51	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5016011507	4/13/2016 14:06	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5016011669	4/14/2016 17:17	PERSONAL INJURY CRASH	MADE IMPROPER TURN	CLEAR	YES	NO	YES
5016011690	4/14/2016 21:34	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5016012519	4/21/2016 13:03	PROPERTY DAMAGE ONLY	MADE IMPROPER TURN	CLOUDY	NO	NO	NO
5016014163	5/4/2016 9:52	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	RAIN	YES	NO	YES
5016014543	5/7/2016 5:44	NON-REPORTABLE	DRIVING IN A CARELESS OR RECKLESS MANNER	CLOUDY	NO	NO	NO
5016015772	5/17/2016 6:51	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	CLEAR	YES	NO	YES
5016016071	5/19/2016 12:30	PERSONAL INJURY CRASH	DISREGARD TRAFFIC SIGNAL	CLEAR	YES	NO	NO
5016016120	5/19/2016 17:32	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5016019618	6/15/2016 10:55	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	CLOUDY	YES	NO	YES
5016020292	6/19/2016 17:20	NON-REPORTABLE	IMPROPER LANE CHANGE	CLEAR	NO	YES	YES
5016021863	6/30/2016 12:25	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5016022330	7/3/2016 23:41	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5016023094	7/10/2016 2:23	PERSONAL INJURY CRASH	UNKNOWN	CLEAR	YES	YES	YES
5016025759	8/1/2016 12:41	PROPERTY DAMAGE ONLY	IMPROPER LANE CHANGE	CLEAR	NO	NO	YES
5016025908	8/2/2016 12:06	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5016028874	8/27/2016 5:24	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5016029338	8/31/2016 13:05	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	CLEAR	YES	NO	YES
5016030634	9/10/2016 21:15	NON-REPORTABLE	IMPROPER LANE CHANGE	CLEAR	NO	YES	YES
5016031679	9/19/2016 17:11	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	RAIN	NO	NO	YES
5016031685	9/19/2016 18:57	PROPERTY DAMAGE ONLY	DRIVING IN A CARELESS OR RECKLESS MANNER	CLEAR	NO	NO	YES
5016033033	9/30/2016 20:20	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5016033651	10/5/2016 20:00	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5016037423	11/7/2016 13:47	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	CLEAR	YES	NO	YES
5016037978	11/11/2016 17:27	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	YES	YES
5016038561	11/16/2016 12:51	PERSONAL INJURY CRASH	FOLLOWING TOO CLOSE	CLEAR	YES	NO	YES
5016038614	11/16/2016 19:15	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	RAIN	NO	NO	YES
5016039178	11/21/2016 17:22	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5016042236	12/16/2016 21:45	PERSONAL INJURY CRASH	ANIMAL IN ROADWAY - DEER	CLEAR	YES	NO	YES
5016042483	12/19/2016 16:10	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES

5016042676	12/21/2016 9:56	PROPERTY DAMAGE ONLY	OTHER	CLEAR	NO	NO	YES
5017001288	1/12/2017 0:00	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLOUDY	YES	NO	YES
5017001969	1/18/2017 17:19	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5017003585	2/1/2017 16:57	PERSONAL INJURY CRASH	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	YES	NO	YES
5017004731	2/10/2017 22:47	PROPERTY DAMAGE ONLY	UNKNOWN	CLOUDY	NO	YES	YES
5017006471	2/27/2017 11:05	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLOUDY	YES	NO	YES
5017009267	3/27/2017 8:56	PROPERTY DAMAGE ONLY	FAILED TO YIELD RIGHT OF WAY	RAIN	NO	NO	YES
5017009275	3/27/2017 11:10	PROPERTY DAMAGE ONLY	WRONG SIDE OR WRONG WAY	CLOUDY	NO	NO	YES
5017010843	4/9/2017 21:10	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5017012691	4/26/2017 16:57	NON-REPORTABLE	FOLLOWING TOO CLOSE	CLOUDY	NO	NO	YES
5017014570	5/13/2017 17:03	PROPERTY DAMAGE ONLY	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5017014919	5/17/2017 9:08	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5017015490	5/22/2017 17:24	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLEAR	NO	NO	YES
5017015724	5/24/2017 14:48	PROPERTY DAMAGE ONLY	MECHANICAL DEFECTS	CLOUDY	NO	NO	NO
5017016011	5/26/2017 21:42	PERSONAL INJURY CRASH	UNKNOWN	CLEAR	YES	YES	YES
5017018264	6/12/2017 4:40	FATALITY CRASH	OTHER	UNKNOWN	UNK	YES	YES
5017018871	6/16/2017 11:40	PERSONAL INJURY CRASH	IMPROPER LANE CHANGE	CLEAR	YES	NO	YES
5017023111	7/18/2017 22:25	PERSONAL INJURY CRASH	FAILED TO YIELD RIGHT OF WAY	CLEAR	YES	NO	YES
5017023452	7/21/2017 14:06	NON-REPORTABLE	DRIVER INATTENTION, DISTRACTION, OR FATIGUE	CLEAR	NO	NO	YES
5017023505	7/21/2017 22:47	PROPERTY DAMAGE ONLY	FOLLOWING TOO CLOSE	CLOUDY	NO	NO	NO



# City of Dover

## MAYOR AND COUNCIL

1 **PROPOSED COUNCIL RESOLUTION NO. 2017-10**

2 **A RESOLUTION PROPOSING THE "MAKING DOVER PROSPER" INITIATIVE**

3 **WHEREAS**, the City of Dover has a tradition of being friendly to business, enjoying the benefits of a strong  
4 and diverse economy; and

5 **WHEREAS**, the City is in a globally competitive environment necessitating that it adopts cutting edge best  
6 practices for business recruitment and retention; and

7 **WHEREAS**, many businesses are often intimidated by the array of governmental requirements and  
8 regulations, causing them to make costly errors due to a lack of information and guidance; and

9 **WHEREAS**, business prospects of all sizes are attracted by an efficient, cooperative government; and

10 **WHEREAS**, there exists a positive, cooperative and coordinated framework among the various city  
11 departments to help in "Making Dover Prosper"; and

12 **WHEREAS**, the City promotes an ethic of "Community Excellence through Quality Service"; and

13 **WHEREAS**, The City offers an extensive number of incentives throughout the city to encourage business  
14 investment.

15 **NOW, THEREFORE, BE IT RESOLVED:**

16 Section 1. That the City Council directs the City Manager and the Director of Planning and Community  
17 Development to develop and make available at customer service locations and city offices,  
18 and on the City website, information designed to be a "road map" to city services, including  
19 utilities, trash collection, business incentives, economic development contacts, planning and  
20 inspections processes, sign regulations and such other information deemed useful to persons  
21 wishing to open, relocate or expand a business in the City.

22 Section 2. That the City Council directs the City Manager and Director of Planning and Community  
23 Development to develop and implement a process to simplify, streamline and make more  
24 user-friendly the licensing, permitting and inspection processes, to include creating a system  
25 to allow applicants to self-check the status of their application remotely.

26 Section 3. That the City Council further directs the City Manager and Director of Planning and  
27 Community Development to:

- 28 a) Establish a working group or groups as appropriate to review the City's codes and  
29 ordinances, promotional and marketing activities, website, outreach and assistance,  
30 and organizational structures as they relate to business recruitment and retention; and

- 31                    b)     Consult with local, county and state economic development entities as appropriate
- 32                            to identify opportunities to facilitate exchange of information, coordination, and
- 33                            development of a shared vision for "Making Dover Prosper"; and
  
- 34                    c)     Report to City Council not later than October 31, 2017 with recommendations and
- 35                            a path forward.

36 **ADOPTED:**    \*  
37 S:\RESOLUTIONS-PROCLAMATIONS-TRIBUTES\2017\DRAFT\RESOLUTON NO. 2017-10 MAKE DOVER PROSPER\Resolution No. 2017-10 ESTABLISHING THE MAKING DOVER PROSPER  
38 INITIATIVE.wpd

39 \_\_\_\_\_  
40                    ROBIN R. CHRISTIANSEN  
41                    MAYOR

\_\_\_\_\_

TIMOTHY A. SLAVIN  
COUNCIL PRESIDENT

42 Actions History  
43 07/25/2017 - Scheduled for Introduction - Council Committee of the Whole/Legislative, Finance, and Administration  
44 Committee

